



Chardon Square Association, Inc.

Preserving the past and promoting the future of Chardon Square

Regular Meeting Minutes

July 9, 2018

Call to Order

President Bill Smiley called to order the regular meeting of the Chardon Square Association at 6:00pm on Monday, July 9, 2018.

Roll Call

Members present were: Kathy Dufur, Rebekah Havanchak, Melissa Ricco, Thalia Hutter, Dave Lelko, Katy Farrell, Heather Means, CoCo Griffis, Bill Smiley, Pat Martin, Mariann Goodwin, Matt Martsolf, Jon Merz, Dan Means, Catherine Chuha, Brian Johnson and Melanie Yatsko.

Approval of Minutes

Pat Martin made a motion to approve the meeting minutes from the June 11, 2018 meeting. Melanie Yatsko seconded the motion, and the motion carried.

Old Business

- Nothing to report.

Officer Reports

Bill Smiley, President

- Wanted to extend a thank you for help at the Old Glory Days event, Kathy Dufur for popcorn, Heather Means and Melissa Ricco for their help. Mariann Goodwin also thanked everyone for their help and received a lot of great feedback especially over the affordable hot dogs. Heather asked if we could thank Chardon Walmart on our website for their water bottle donation.

Stephanie Talty, Vice President

- Not present, nothing to report.

Melissa Ricco, Secretary

- Nothing to report.

Kathy Dufur, Treasurer

- Kathy Dufur reported income and expenses for the month of June. Account balances are: \$3,356.12 in checking, \$31,669.98 in savings and \$3,077.44 in the CD for a total of \$38,103.54.



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Tech Support, Dan Means

- Dan Means reported:
- The Facebook page has 2,639 followers (up 50 from June)
- The Twitter account has 620 followers (up 14 from June)
- Dan reported that the KidsFest vendor application is up on the website. He asks that committees double check website information and make sure it is current. And for everyone to RSVP to the picnic.
- Dan received an email from Galina Fredrickson whose husband has a drawing of the original Chardon Log Cabin and would like to donate it to be shared with the public.
- He also received word from Barb Struna whose husband Tim, came up with the CSA logo and was delighted it was still being used. Dan plans to get the history from Tim on how he came up with the logo and put it up on the website.

City Report

- Dave Lelko had nothing to report.

Committee Reports

Membership

- Pat Martin made a motion to accept Randy Sharpe and Element 41 as new members. Heather Means seconded the motion, and the motion carried.
- Heather Means reported that she approached D is for Delicious to ask if they would become members. She also wanted to know if we had a concrete membership outreach in plan. It was stated that we need to come up with a better campaign for recruitment.
- Heather also asked what was being done with the t-shirts that new members are to receive. It was stated that people have been paying for them and they need to be reimbursed as it was voted upon last year that all members would receive a free shirt.

Advertising

- Mariann Goodwin had nothing to report.

Flower Baskets

- Thalia Hutter had a concern over going over budget for flower baskets. It was discussed that we should stop asking for donations as we have the baskets in the budget but the discussion was tabled until next year.
- We need to put up a thank you on the message board to everyone who has donated towards the baskets.

Farmers Market

- Catherine Chuha played everyone the WKKY 104.7 radio ad that is promoting the Farmers Market.
- She reported that new vendors are coming in from Cleveland and she is seeing new faces and getting great feedback on the event.
- There was concern that vendors are sending their children into the crowd to peddle wares. It was asked that vendors cease doing this. A note of this should be put into the vendor application next year.



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Giving Garden

- Heather Means reported that the garden is growing quite well. They will need more volunteers for harvesting and an email reminder will go out about this.

Mural

- Bill Smiley reported that he spoke to Mike Martini and he is still a go to redo the mural, though he is not allowed to work on it until the garden is pulled and repairs are made to the wall. Bill needs to get an estimate from them.

Arts Festival

- Mariann Goodwin reported that all spots are filled. Tom Bryant donated two prints for the raffle.
- A request from the Geauga Park District to place an inflatable wavy arm guy in front of where the 4 trollies will pick up people next to the Chase building. Dave Lelko said he'll check into this to see if it's ok that it goes there.
- We need booth sitters from 12-2pm and 2-4pm and we need help with clean up. High School volunteers was suggested if no one signs up.
- The library is concerned over parking in their lot and Mariann reassured them that she will be vigilant in making sure no vendors park there.

Old Glory Days

- Mariann Goodwin thanked everyone again for their help and apologized for the confusion of hotdog volunteers.

Kids Fest

- Heather Means reported that everything is going well, they have a DJ, volunteers for the flea market, there will be new vendors, face painting, tug of war and a lot of sponsors.

Summer Picnic

- Melissa Ricco reported due to bad weather and low response, that the "summer" picnic will now be held on Sunday, September 23rd. Please RSVP.

Harvest Handmade

- Stephanie Talty not present, Bill Smiley said everything is well on its way.

Halloween

- Nothing to report.

Popcorn

- Kathy Dufur reported that all volunteer spots are filled. She has received a few requests for coffee. Heather Means has a Keurig to donate.

Home for the Holidays

- Melanie Yatsko reported that a kickoff meeting will be held on July 10th at 8:30am at the Chardon Tomorrow office. Chardon Tomorrow is supposed to be merging their Winterfest event with this event. There is talks to make it a 3 day shopping event and space out the different activities.



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New Business

Pilgrim Christian Church Fridge/Freezer

- Pat Martin moved for the CSA to donate \$5,000 to the Pilgrim Christian Church Fridge/Freezer. Kathy Dufur seconded the motion, and the motion carried.

Randy Sharpe – Message Board/Bike Rack

- Heather Means made a motion to donate \$1,775 towards the large horizontal message board with in ground posts, LED lighting, rubber tack board and 5-slot literature rack, with the caveat that a donation plaque for the CSA be added. Brian Johnson seconded the motion, and the motion carried.
- A donation for a circular, portable bike rack was placed before the CSA. The unit would be stored in the winter and would try to be incorporated into the sidewalk project. Debate over the location of the bike rack placement caused the discussion to be tabled until the City came back with that information.

Capital Project

- Please see email for attached meeting minutes from the 9am Capital Projects meeting.

Miscellaneous

- Matt Martsof of Jasmine Dragons had concern over an out of town yoga instructor providing free classes on the square at the same time he offers classes. He spoke to the CSA to see if they can combine forces to help him resolve this issue.
- Heather Means reported that she received a thank you note from Amy Pfiester, recipient of the scholarship.
- Heather Means made a motion to donate \$500 to the Chardon Community Action League's car show. Pat Martin seconded the motion, and the motion carried.
- Bill Smiley reported that Randy Sharpe had made a request at the Capital Project meeting to have music play on the speakers on the Square on Fridays. We would need a volunteer to turn on and off the music and at the Capital Project meeting, Sylvia McGee of Beans Coffee house offered to do so.

Adjournment

Melissa Ricco made a motion to adjourn the meeting. Bill Smiley seconded the motion, and the motion carried. The meeting was adjourned at 7:53pm.

Minutes prepared by Melissa Ricco, secretary